



**EXPECT *something* MORE™**

## LIMITED LEGAL FEE REIMBURSEMENT FORM

If you believe you've been unjustly charged with a traffic law violation, AAA can help with the cost of legal fees. To qualify for the reimbursement, you must be found not guilty or have your case dismissed for all charges relating to the incident. A disposition of supervision does not qualify. All claims must be submitted within 60 days after your case or appeal is decided.

Please visit [AAA.com/MemberHandbook](http://AAA.com/MemberHandbook) for complete details.

### LIMITED LEGAL FEE REIMBURSEMENT CLAIM FORM

Completed and signed claim form, citation or charge, paid attorney's receipt, court disposition indicating outcome of case or appeal, and documentation indicating where case was held and court date must be submitted with claim application.

Please print or type all information.

Membership # (16 digit) \_\_\_\_\_ Membership Type ☐ Classic ☐ Plus, Plus RV, Premier, Premier RV

Member's Name \_\_\_\_\_ Expiration Date of Membership \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Charge(s) for which you are submitting claim (please check all that apply).

☐ Manslaughter ☐ Reckless Driving ☐ Other Traffic Violations (please describe) \_\_\_\_\_

Location of Violation \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Law Enforcement Agency Issuing Citation \_\_\_\_\_

Date Issued (mm/dd/yyyy) \_\_\_\_\_ Time (e.g., 2:35 p.m.) \_\_\_\_\_

Disposition of Charges ☐ Not Guilty ☐ Dismissed

Date of Decision (mm/dd/yyyy) \_\_\_\_\_

Attorney Name \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone# \_\_\_\_\_

Attorney Fees Paid by Member \$ \_\_\_\_\_ Date Attorney Paid (mm/dd/yyyy) \_\_\_\_\_

Reimbursement Amount Being Claimed \$ \_\_\_\_\_

I understand that reimbursement will be paid within specific limitations based on documentation and receipts enclosed. Reimbursement will be no more than the single maximum amount listed below for a traffic charge.

### REIMBURSEMENT SCHEDULE

Traffic Charge		Classic Member Reimbursement Limit	Plus, Plus RV, Premier, Premier RV
Manslaughter	Traffic court defense	\$500	\$1,500
	Appeal	\$500	\$1,500
Reckless Driving	Traffic court defense	\$250	\$500
	Appeal	\$250	\$500
Minor Traffic Violations	Traffic court defense	\$100	\$200
	Appeal	\$100	\$200

Member's Signature \_\_\_\_\_ Today's Date \_\_\_\_\_

Mail completed and signed claim form, citation or charge, paid attorney's receipt, court disposition indicating outcome of case or appeal, and documentation indicating where case was held and court date to:

**AAA, Limited Legal Fee Reimbursement, PO Box 31087, Tampa, FL 33631 or [ProcessingMembership@acg.aaa.com](mailto:ProcessingMembership@acg.aaa.com)**



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## LIMITED LEGAL FEE REIMBURSEMENT FORM

If you believe you've been unjustly charged with a traffic law violation, we can help with the cost of legal fees. You can choose your own lawyer and if you're found not guilty of the charges, or if they're dismissed, we'll reimburse you for attorney fees for your defense or appeal (see Reimbursement Schedule below).

**We** will pay attorney fees **you** incur to **successfully defend** a **traffic charge** made against you according to the Reimbursement Schedule. If more than one **traffic charge** is made in the ticket, citation or other statement of charges or results from the same incident, **we** will pay no more than the amount shown in the Reimbursement Schedule for the **traffic charge** for which **you** are entitled to the most reimbursement. However, we will pay only **if you successfully defend** all charges.

### REIMBURSEMENT SCHEDULE

Traffic Charge		Classic Member Reimbursement Limit	Plus, Plus RV, Premier, Premier RV
Manslaughter	Traffic court defense	\$500	\$1,500
	Appeal	\$500	\$1,500
Reckless Driving	Traffic court defense	\$250	\$500
	Appeal	\$250	\$500
Minor Traffic Violations	Traffic court defense	\$100	\$200
	Appeal	\$100	\$200

### CONDITIONS:

1. We will pay only if **you successfully defend traffic charges** which concern events which occur while your AAA Membership is in force.
2. **We** will pay the lesser of your attorney fees or the amount shown in the Reimbursement Schedule.
3. **You** must select and pay **your** lawyer. **We** pay **you**, not **your** lawyer.
4. **You** must request reimbursement within 60 days after **your** case or **appeal** is decided. If you fail to request reimbursement within 60 days we will not pay unless you have good cause for all delays.
5. **You** make **your** request for reimbursement by giving us a written statement showing the following:
  - a. The **traffic charge**;
  - b. Events from which the charge arose, and date and place of those events;
  - c. The courts **you** appeared in and the dates of those appearances;
  - d. The date when the case or **appeal** was decided;
  - e. Proof of acquittal and dismissal of any **traffic charge** arising from the same incident without imposition of fines, penalties, points, probation or sanctions.

A statement from **your** lawyer must be provided indicating what services were performed and what the fee was.

### DEFINITIONS:

- **You, Your:** The AAA member within The Auto Club Group.
- **We, Us:** The Auto Club Group in Florida, Georgia, Illinois, Indiana, Iowa, Minnesota, Nebraska, North Dakota, Tennessee, Wisconsin and Puerto Rico; Auto Club Group Insurance Company in Michigan only.
- **Traffic Charge:** Formal charge by law enforcement officials claiming that you violated laws or ordinances which govern or pertain to the operation or parking of motor vehicles.
- **Trial Court:** The tribunal in which the traffic charges are decided.
- **Appeal:** Appeal to a higher, different tribunal established to review actions of the trial court.
- **Successfully Defend:** Actions which result in a Trial Court acquittal or dismissal of a traffic charge or any reduced charge arising from the same incident without imposition of fines, penalties, points, probation or sanctions.